Bylaws
Beta Phi Chapter
Delta Omega National Public Health Honor Society

Article I: Name
The name of this organization shall be the Delta Omega National Public Health Honor Society, Beta Phi Chapter of the University of North Carolina at Charlotte, hereafter referred to as Delta Omega.

Article II: Objectives
The objective of Delta Omega shall be: to encourage scholarship and research among persons undertaking graduate study in the science of public health and to recognize attainment in the field of public health; to encourage multidisciplinary activities in scientific and social meetings; to strengthen the contacts between the Department of Public Health Sciences and its alumni.

Article III: Officers and Executive Board

Section 1. Titles
- The oversight of Delta Omega shall be the responsibility of an Executive Board, which will consist of its current officers, the immediate past president, and chairperson of standing committees as provided in the By-laws. Each Executive Board member shall have one vote.
- The officers of the chapter shall consist of President, President-Elect, Secretary, Treasurer, and Delegate to National Council and will be responsible for all duties as identified.

Section 2. Duties

A. The President shall:
- Administer and be responsible for the general activities of Delta Omega and preside at all business sessions of Delta Omega.
- Appoint all committee chairs in consultation with the Executive Board, unless otherwise stated in the By-laws.
- Serve as ex officio on all committees.

B. The President-Elect shall:
- Succeed to the office of President.
- Assume the duties of the President in his or her absence.
- Serve as ex officio on all committees.

C. The Secretary shall:
- Be responsible for oversight for all official records of Delta Omega.
- Review and approve Minutes of all Executive Board meetings.
- Perform other related duties as requested by the President in administering the activities of Delta Omega.
D. The Treasurer shall:
   • Maintain up-to-date financial records for Delta Omega and present a written report of all receipts and disbursements at the Executive Board meetings and the Annual Meeting.
   • Be responsible for preparation of annual budget in consultation with Executive Board.
   • Perform other related duties as requested by the President in administering the activities of Delta Omega.

E. The Delegate shall:
   • Represent the Beta Phi Chapter at the National Delta Omega meeting.
   • Perform other related duties as requested by the President in administering the activities of Delta Omega.

F. Members-at-Large shall:
   • Perform duties as requested by the President in administering the activities of Delta Omega.

G. The Executive Board shall:
   • Oversee the business of Delta Omega. The Executive Board is delegated full power and responsibility for the oversight of Delta Omega between meetings.

Section 3. Meetings and Quorum
   • Meetings of the Executive Board shall be called by the President or by a simple majority of its active membership.
   • A simple majority of the Executive Board shall constitute a quorum for the transaction of business.
   • No Board member may vote by proxy.

Section 4. Vacancies
If, before the expiration of the term for which the President is elected, the individual should become incapacitated or otherwise unable to serve, the President-Elect shall succeed to the office vacated for the unexpired portion of the term. Further, if the President-Elect is unable to succeed to the Presidency, the Board shall select from its body a person to serve as Interim President for the unexpired portion of the term. Vacancies in the offices of Secretary, Treasurer, or Delegate shall be filled by appointment of the Board for the unexpired portion of the term.

Section 5. Resignation and Removal and of Board Members
   • A board member or officer may elect to resign at any time during a term of office.
   • Absence without good cause from three consecutive meetings may constitute resignation and the vacancy shall be filled as provided for in these By-laws.
   • A board member or officer may be removed by a two-thirds (2/3) vote of board members present at any scheduled meeting, provided the intent to consider removal was submitted in writing to all board members at least three weeks prior to the date of such scheduled meeting.
Section 6. Elections and Terms of Officers
Officers shall be elected by members of Delta Omega Beta Phi Chapter. The term of each shall be two consecutive years. No officer shall serve for more than two consecutive, full terms in the same office. The term of office for officers is 1 September through 31 August.

Article IV: Standing Committees
- Membership/Nominating Committee
  The chair of the Membership/Nominating Committee shall be appointed by the President. The chair in consultation with the President shall appoint committee members. The Membership/Nominating Committee will review potential membership among the student, faculty, and alumni categories. The report of the Membership/Nominating Committee shall be presented to the active members of Delta Omega for election of new members. This committee shall also submit single slate nominations for officers for approval by Delta Omega. Nominations by active members may also be made for officer positions. The Membership/Nominating Committee shall consist of not less than three active members, nor more than seven active members.

- Special Committee
  In consultation with the Executive Board, the President may appoint special committees and define their duties. Special committees shall be dissolved at the end of office of the appointing President unless their commission is completed at an earlier date, or the committee is continued by the new President.

Article V: Membership
There shall be six categories of membership in Delta Omega. The Membership Committee shall select nominees for each category and active Delta Omega members shall vote on these nominees via an electronic ballot.

A. Student Associate Membership (undergraduate students)
Nominees for (undergraduate) student associate membership shall be selected by the Membership/Nominating Committee from among our CEPH-accredited programs according to the criteria set forth in the National Delta Omega By-laws.

B. Student Membership (graduate students)
Nominees for (graduate) student membership shall be selected by the Membership/Nominating Committee from among our CEPH accredited programs according to the criteria set forth in the National Delta Omega By-laws.

C. Faculty Membership - elected
Nominees for faculty membership shall be selected by the Membership/Nominating Committee according to the criteria set forth in the National Delta Omega By-laws.

D. Faculty Membership – affiliated chapter
Members of the University’s regular, full-time Graduate Faculty granted membership by another chapter of Delta Omega shall be recognized as a member of the Beta Phi Chapter upon payment of the chapter’s annual membership dues.
E. Alumni Membership
Nominees for alumni membership shall be selected by the Membership/Nominating Committee according to the criteria set forth in the National Delta Omega By-laws.

F. Honorary Membership
Delta Omega (national) may nominate honorary members to be elected by a unanimous vote of the (national) Executive Committee. This membership shall be limited and conferred only upon persons possessing exceptional qualifications who have attained a meritorious distinction in the field of Public Health. The Beta Phi Chapter may nominate individuals for this national distinction.

Per National Delta Omega By-laws, Delta Omega (Beta Phi Chapter) may induct honorary members each year by majority vote of those voting in the chapter. Beta Phi Chapter delegates the selection of honorary members to a unanimous vote of its Membership/Nominating committee.

Article VI: Dues
- Initiation Dues
  - Newly inducted alumni and faculty will pay their initiation dues, the amount set forth by Delta Omega, national.
  - The Chapter shall pay the initiation dues for students and honorary members, unless otherwise determined by the Executive Board.
- Annual Dues
  - Members must pay annual dues in order to maintain their active status and be eligible to vote, exercise other rights, and enjoy other privileges of membership in the Chapter.
    - Chapter annual dues shall be determined by the Executive Committee and confirmed by a vote of members at the annual meeting.
    - Dues for student and honorary members are waived for the first year following their induction.
- Other
  - Deltas Omega Beta Phi Chapter will provide “loaner” Delta Omega stoles for newly inducted members wearing regalia in university graduation events concurrent with their induction. Members wishing to keep the stoles may purchase them from the chapter or directly from the vendor. Similarly, Delta Omega Beta Phi Chapter will provide “loaner” Delta Omega cords to newly inducted Associate Members.
  - Members and Associate Members may elect to purchase other Delta Omega keepsakes, such as keys, pins, and mugs.

Article VII: Amendments
These By-laws may be amended in whole or in part by a simple majority vote of the active members present at its annual business meeting.

Adopted: October 15, 2010
Revised: January 25, 2013